

# Schedule Case Conference

Task	✓
Patient consent obtained	<input type="checkbox"/>
GP noted reason for Case Conference	<input type="checkbox"/>
Team members to attend noted	<input type="checkbox"/>
Month nominated	<input type="checkbox"/>
Online poll of availability sent (Doodle or Xyondyo)	<input type="checkbox"/>
Room available	<input type="checkbox"/>
Team member 1 booked & consented	<input type="checkbox"/>
Team member 2 booked & consented	<input type="checkbox"/>
Team member 3 booked & consented	<input type="checkbox"/>
Patient attendance required/arranged	<input type="checkbox"/>
Team members confirmed	<input type="checkbox"/>
Technology available/required	<input type="checkbox"/>

