

## **Initial Assessment and Referral Training & Support Officer**

**Full time position, fixed term contract till 30 June 2023 (*subject to funding*).**

### **WHO WE ARE:**

Gippsland PHN is a not for profit charity that works at a regional level to achieve improved whole of system health care. Our vision is for a Measurably Healthier Gippsland.

We work closely with the primary health care system, identifying opportunities to improve health outcomes in Gippsland communities. We do this through health system improvement programs, and by commissioning services to address local health needs via our regional commissioning role.

We aim to:

- ensure health issues are prioritised, understood and invested in; using local strengths;
- build and support local capability in primary health care professionals;
- enable transparent communication and information exchange across the primary health care sector; and
- improve access in primary health services particularly for those at risk of poor health outcomes, and where gaps exist in hard to reach locations.

### **WHO WE ARE LOOKING FOR:**

#### **Initial Assessment and Referral Training & Support Officer**

We currently have a full time (1.0FTE) career opportunity available as an Initial Assessment and Referral Training & Support Officer, reporting to the Coordinator Regional Services (Bass Coast/South Gippsland).

The Initial Assessment and Referral Training & Support Officer role supports General Practitioners (GPs) and clinicians in the primary care setting, using the stepped care model to select the least intensive level of care, for a person presenting for mental health assistance by using the Initial Assessment and Referral (IAR) tool. This will contribute to achieving nationally consistent levels of care for persons presenting with similar conditions.

We are looking for an astute, agile, dynamic, outcomes focused team member. Use your skills to complete work packages including but not limited to:

- Expand and implement the Initial Assessment and Referral (IAR) tool into primary care settings to support General Practitioners, allied health professionals and referrers to determine a consistent and appropriate level of care for a consumer presenting with mental health assistance, using a holistic decision support tool;
- Participate in 'train the trainer' training delivered by the National Project Manager to build capability and confidence in using the IAR, facilitating training and supporting GPs to implement the IAR;
- Deliver training to build relationships with, and provide ongoing support to GPs and clinicians in Adult Mental Health Centres, general practices, Aboriginal Medical Services, and commissioned providers within the PHN region;
- Deliver training to build relationships with, and provide ongoing support to GPs and clinicians in Kids Mental Health Centres and Residential Aged Care Facilities as the IAR is adapted for specific vulnerable cohorts and as required by the Department, as well as in Local Hospital Networks/Districts as jurisdictions in your region adopt the IAR; and
- Meet the GP training target and maintain records to support the GP attendance and remuneration.

## WHAT WE OFFER:

- *attractive remuneration;*
- *salary packaging;*
- *flexible working environments with opportunities to work from a mix of office based locations and home office environments by agreement;*
- *a great organisational culture; and*
- *the chance for you to make a real difference to the health outcomes in our community.*

## HOW TO APPLY:

If this sounds like you – Apply Today!

***Applications must address the key selection criteria found within the position description.***

To view the position description, which contains the key selection criteria, please visit our careers page at [www.gphn.org.au/about-us/careers](http://www.gphn.org.au/about-us/careers) and click on the [position description](#).

To be considered for this position applications must include a covering letter, a resume, and an addressed key selection criteria document.

Please email all applications with your three attached documents to [recruitment@gphn.org.au](mailto:recruitment@gphn.org.au)  
For further information in regard to this position, please contact human resources on **0439 157 358**.

**APPLICATIONS CLOSE: Saturday 22 January 2022**

*All enquiries and applications will be handled professionally and with the strictest of confidence.*