

GPHN055 – Manager Digital, Data and Insights

Full time (1.0FTE), Ongoing Position (*subject to funding*)

WHO WE ARE:

Gippsland PHN is a not for profit charity that works at a regional level to achieve improved whole of system health care. Our vision is for a Measurably Healthier Gippsland. We work closely with the primary health care system, identifying opportunities to improve health outcomes in Gippsland communities. We do this through health system improvement programs, and by commissioning services to address local health needs via our regional commissioning role.

We aim to:

- Ensure health issues are prioritised, understood, and invested in, using local strengths;
- Build and support local capability in primary health care professionals;
- Enable transparent communication and information exchange across the primary health care sector; and
- Improve access in primary health services particularly for those at risk of poor health outcomes, and where gaps exist in hard to reach locations.

WHO WE ARE LOOKING FOR:

Manager Digital, Data and Insights

We currently have a full time (1.0FTE) career opportunity available as the Manager Digital, Data and Insights. The Manager Digital, Data, and Insights leads a range of projects and provides a key concept development and coordination role responding to opportunities for, innovation, health reform, service system improvement, business intelligence, and research.

The position will provide organisation wide benefit, and in particular

- Deliver high-quality, actionable insights to support evidence-based commissioning, service planning, and performance monitoring to improve health outcomes and service delivery across Gippsland
- Guide the support and monitoring of projects which enable health system integration and reform, and programs related to digital health solutions that drive quality, safety, accessibility, transparency and efficiency throughout the health system
- Lead data strategy and governance
- Lead health planning activities
- Lead business intelligence, analytics and insights activities and growth
- Support digital health transformation
- Embed research practice and evaluation methods and articulation of dissemination plans to published articles;
- Support internal Gippsland PHN program areas to undertake data-driven continuous improvement activities; and
- Provide advice and oversight to the development of reports to the Clinical Governance and Performance Committee.

We are looking for an astute, agile, dynamic, and outcomes focused team member. Use your skills to complete work packages including but not limited to:

- Manage the delivery of programs and projects in the areas of integrated and coordinated care, healthcare technologies, digital solutions / transformation, data analysis;
- Manage the delivery of contracts, programs, projects and initiatives and ensure sound principles and approaches are applied to all activities;
- Conduct data analysis and interpretation to support project development, commissioning and evaluation across the organisation;

- Develop concepts and design project briefs, proposals and plans, and where relevant prepare grant submissions;
- Identify opportunities for investment and grants;
- Manage and have oversight of project budgets;
- Manage and/or participate in specific working groups and committees as identified;
- Lead and contribute to the collection and analysis of data to inform and support population health planning identifying the health needs of the region;
- Maintain procedures to ensure that expenditure is effectively monitored and contribute to the completion of reports, data and analysis; and
- Provide considered advice to the Executive Team; ensuring strategic and operational risks, challenges, opportunities and key issues are identified.

WHAT WE OFFER:

- *attractive remuneration;*
- *salary packaging;*
- *flexible working environments with a choice of being based at one of our three office locations (Traralgon, Wonthaggi, or Bairnsdale), with a mix of working from home environments by agreement;*
- *a great organisational culture; and*
- *the chance for you to make a real difference to the health outcomes in our community.*

HOW TO APPLY:

To view the Key Selection Criteria, please click on the [position description here](#).

[To submit your application which must include a covering letter, resume, and your addressed key selection criteria, please click here.](#)

Alternatively, you can email your application with your **three** attached documents to recruitment@gphn.org.au

Members of the LGBTIQ+ community, those from culturally and linguistically diverse communities, people with lived experience, Aboriginal and/or Torres Strait Islander peoples, and people living with a disability are strongly encouraged to apply.

For further information relating to this position, please contact human resources on **03 5175 5420**.

DIVERSITY AND INCLUSION:

At Gippsland PHN we value diversity and inclusion. We encourage and celebrate a diverse and inclusive workforce that embodies respectful, psychologically safe work practices where everyone can contribute. We value diversity in culture, ethnicity, race, sex, gender identity or expression, sexual orientation, age, disability status and neurodiversity.

APPLICATIONS CLOSE: Sunday 13th July 2025

All enquiries and applications will be handled professionally and with the strictest of confidence.

