

## **Project Coordinator Supporting Recovery**

**Full time position, fixed term contract till 30 June 2026 (*subject to funding*).**

### **WHO WE ARE:**

Gippsland PHN is a not for profit charity that works at a regional level to achieve improved whole of system health care. Our vision is for a Measurably Healthier Gippsland.

We work closely with the primary health care system, identifying opportunities to improve health outcomes in Gippsland communities. We do this through health system improvement programs, and by commissioning services to address local health needs via our regional commissioning role.

We aim to:

- ensure health issues are prioritised, understood and invested in; using local strengths;
- build and support local capability in primary health care professionals;
- enable transparent communication and information exchange across the primary health care sector; and
- improve access in primary health services particularly for those at risk of poor health outcomes, and where gaps exist in hard to reach locations.

### **WHO WE ARE LOOKING FOR:**

#### **Project Coordinator Supporting Recovery**

Gippsland PHN is one of six PHNs in Australia to be awarded funding to deliver the Supporting Recovery: Trauma-informed recovery care for victim-survivors of family, domestic and sexual violence pilot program.

We currently have a full time (1.0FTE) career opportunity available as a Project Coordinator Supporting Recovery reporting to the Manager System Reform. The Project Coordinator Supporting Recovery will lead the Supporting Recovery program. This program will provide trauma-informed recovery care for people who have experienced family, domestic, and sexual violence and supports the National Plan to End Violence against Women and Children 2022-2032. The program focuses on the recovery aspects of care and embeds mental health capabilities within existing local services.

We are looking for an astute, agile, dynamic, outcomes focused team member. Use your skills to complete work packages including but not limited to:

- Lead the Gippsland Supporting Recovery Program and support activities including:
  - i. Implement activities according to the Supporting Recovery project plan, including ensuring local services are family, domestic and sexual violence specific trauma-informed;
  - ii. Monitor and evaluate program achievements, challenges, impacts and outcomes;
  - iii. Ensure compliance with the Supporting Recovery model of care, including alignment with Gippsland's stepped model of care for mental health;
  - iv. Support Gippsland PHN to develop and embed the use of integrated care pathways between primary care practitioners, specialist services, hospitals, and social and community services such as housing, justice, education, disability, and employment;
  - v. Report to funders and work with external evaluators; and
  - vi. work with Program Delivery team to ensure contracted performance outcomes for the program are delivered according to appropriate funding agreements.
- Build relationships with multiple stakeholders, in particular the Gippsland Family Violence Alliance, Gippsland Women's Health, the National Supporting Recovery Community of Practice and other national groups supporting the initiative in Gippsland. Develop and provide reports to, and be informed by these respective governance structures, maintaining accountability for the individual program objectives and commitments;

- Support Gippsland PHN with an improved understanding and knowledge of the local family, domestic and sexual violence sector and local service provision in Gippsland, and work to improve coordination across the sector;
- Develop communication/engagement and project/procurement plans to support and enhance the delivery of funded programs across Gippsland in collaboration with the Communications; Health Planning, Research and Evaluation; Program Delivery; and Procurement, Program Development & Engagement teams;
- Respond to population health planning outcomes to prioritise locally and regionally relevant activities;
- Provide considered advice to the Manager System Reform, ensuring strategic and operational risks, challenges, opportunities and key issues are identified; and
- Support other activities and initiatives being undertaken by the System Reform team.

#### WHAT WE OFFER:

- *attractive remuneration;*
- *salary packaging;*
- *flexible working environments with a choice of two office locations (Traralgon and Bairnsdale) and a mix of working from home environments by agreement;*
- *a great organisational culture; and*
- *the chance for you to make a real difference to the health outcomes in our community.*

#### HOW TO APPLY:

If this sounds like you – Apply Today!

Applications must address the key selection criteria found within the position description.

To view the position description, which contains the key selection criteria, please visit our careers page at <https://gphn.org.au/career/> and click on the [position description](#).

**To be considered for this position applications must include a covering letter, a resume, and an addressed key selection criteria document.**

Please email all applications with your three attached documents to [recruitment@gphn.org.au](mailto:recruitment@gphn.org.au)  
For further information in regard to this position, please contact human resources on **0428 521 435**.

**APPLICATIONS CLOSE: Sunday 8<sup>th</sup> October 2023.**

*All enquiries and applications will be handled professionally and with the strictest of confidence.*